

TITLE OF REPORT: Tenders for the Supply of Goods and Services

REPORT OF: Mike Barker, Strategic Director, Corporate Services and Governance

Purpose of the Report

1. The purpose of this report is to ask Cabinet to consider the tenders received for the:
 - i) contract for the Provision of Extra Care Services; and
 - ii) contract for the Supply of LED Luminaires.
2. The background to these contracts is contained in the attached appendices.

Proposal

3. Cabinet is asked to agree the recommendations below.

Recommendations

4. It is recommended Cabinet agrees:
 - i) That the tender received from The Human Support Group Ltd be accepted for the Provision of Extra Care Services for a 60 month period commencing 3 September 2018, with an option to extend for up to a maximum of 24 months.
 - ii) That the tender received from Marwood Limited be accepted for the Supply of LED Luminaires for a 24 month period commencing 1 June 2018, with the option to extend for a further 2 x 12 month periods.

For the following reason:

A comprehensive evaluation of the tenders received has been undertaken. The recommended tenders are the most economically advantageous tender submitted.

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Contract for the Provision of Extra Care Services

Policy Context

1. The Contract for the Provision of Extra Care Services has been organised in accordance with the Council's Contract Procedure Rules.

Background

2. The contract is being arranged on behalf of Care Wellbeing and Learning. It is for a 60 month period commencing 3 September 2018 with an option to extend for up to a maximum of 24 months.
3. The purpose of this contract is to provide extra care for over 55's in Gateshead, at Callendar Court and Angel Court. The aim of the contract is to enable Service Users receiving home support to remain in the environment of their choice for as long as possible and to enable them to lead a good quality of life. This service is currently directly provided by the Council.
4. The estimated annual value of the contract is £663,000 plus an amount payable in respect of the additional costs arising from the TUPE of Council employees, up to the value of £120,000.
5. Tenders were received from the following companies:

Dale Care Services Ltd, Co Durham
The Human Support Group, Manchester

A comprehensive evaluation of the tenders has been undertaken against the following criteria:

- Mandatory requirements: Grounds for Exclusion, Modern Slavery Act 2015, Insurance, Environmental Management, Compliance with Equality Legislation, Health and Safety, Adult Safeguarding, Technical and Professional Ability.
- Quality requirements including transitional arrangements, recruitment and retention of staff, reducing isolation and supporting daily activities, management of the budgeted hours, workforce skills, long -term service/continuity of care, quality of service delivery
- Price

Consultation

6. Consultation has taken place and is ongoing with Service Users and their families/carers, Council employees currently providing the Service at Callendar Court and Angel Court and Trade Unions.

Alternative Options

7. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives; therefore there are no alternative options.

Implications of Recommended Option

8. Resources:

- a) **Financial Implications** – The Strategic Director, Corporate Resources confirms that the cost of this service is within the allocated budget 2018/19 and will deliver the £150,000 saving associated with the recommissioning of these services.
- b) **Human Resources Implications** – The recommissioning of the care provided in the two extra care schemes (Angel and Callendar Courts) will result in the TUPE transfer of eight Council employees (4.75 FTE) to the new provider. Consultation has taken place with the employees and trade unions up to the point of contract award. Further consultation will be undertaken in accordance with the TUPE Regulations to ensure a smooth transfer.
- c) **Property Implications** - Nil

9. Risk Management Implication – Nil

10. **Equality and Diversity Implications** – The recommended tenderer meets the legal obligations of the Equality Act 2010.

11. Crime and Disorder Implications – Nil

12. Health Implications - Nil

13. Sustainability Implications – Nil

14. Human Rights Implications - Nil

15. Area and Ward Implications -Nil

Background Information

16. The documents that have been relied on in the preparation of the report include the received tenders.

Contract for the Supply of LED Luminaires

Policy Context

1. The Contract for the Supply of LED Luminaires has been organised in accordance with the Council's Contract Procedure Rules.

Background

2. The contract is being arranged on behalf of Communities and Environment, Street Scene, Highways, Drainage and Street Lighting.
3. The procurement was conducted as a mini competition carried out under OJEU compliant Yorkshire Purchasing Organisation (YPO) Framework and the contract is for a 24 month period with the option to extend for a further 2 x 12 month periods commencing 1st June 2018.
4. The purpose of the contract is to procure Replacement LED Luminaires (i.e lanterns) for Street Lighting across the Borough of Gateshead to contribute towards a reduction in the Council's Carbon Footprint and make significant savings in revenue costs associated with street lighting energy.
5. The estimated annual value of the contract is £800,000.
6. Tenders were received from the following companies:

CU Lighting Limited, Hertfordshire
Marwood, Kent
Smith Bros (Caer Conan), Doncaster
Snapfast, Gateshead
Urbis Schröder, Hampshire

A comprehensive evaluation of the tenders has been undertaken against the following criteria:

- Mandatory requirements: Grounds for Exclusion, Modern Slavery Act 2015, Insurance, Health and Safety, Environmental Management, Compliance with Equality Legislation.
- Quality requirements including Essential Technical Criteria, Scored Technical Criteria, Design Criteria, Energy Efficiency, Representative Samples.
- Price

Consultation

7. Consultation has taken place with an electrical design consultant, Stainton Lighting Design Services, to advise and determine the technical requirements for this contract.

Alternative Options

8. The anticipated value of this contract exceeded the threshold requiring competitive tenders to be invited in accordance with the EU Public Procurement Directives therefore for efficiency purposes we used an existing compliant framework (YPO) which met our requirements.

Implications of Recommended Option

9. Resources:

- a) **Financial Implications** – The Strategic Director, Corporate Resources confirms that the costs of the scheme can be met from the Capital Programme.
- b) **Human Resources Implications** – Nil
- c) **Property Implications** - The contract will provide for replacement luminaires for main and distributor roads within the Borough.

10. Risk Management Implication – Nil

11. **Equality and Diversity Implications** – The recommended tenderer meets the legal obligations of the Equality Act 2010.

12. Crime and Disorder Implications – Nil

13. Health Implications – Nil

14. **Sustainability Implications** – Replacement LED Luminaires for Street Lighting in the Borough of Gateshead are being procured to contribute towards a reduction in the Council's carbon footprint.

15. Human Rights Implications - Nil

16. Area and Ward Implications -Nil

Background Information

17. The documents that have been relied on in the preparation of the report include the received tenders.